



Minutes of the 147th Meeting of the Ulster Hockey Board, held on 17th January 2023 at 7.00pm at Ulster Hockey Office.

Present: Billy Pollock (BP), Peter Kelly (PK), Neal Lucas (NL), Sarah Little (SL), Tim Cockram (TC), Christine Reid (CR), Adrian Murphy (AM)

In attendance: George Wilson (GW); Margaret McCormack (Vice-President); Marc Scott (MS) Chief Executive & Company Secretary; Chloe Gillard (CG) Boardroom Apprentice

Apologies: Gareth Herron (GH)

Item	Comments
Chairperson's remarks	<p>The Chair welcomed everyone to the meeting. A particular welcome was made to Chloe Gillard who is joining the UH Board through the Boardroom Apprentice programme.</p> <p>CG has signed a formal agreement in place between Boardroom Apprentice & UH and is bound to confidentiality around sensitive issues therefore will be involved in all Board discussions.</p>
Conflict of Interest	<p>Standing conflict (Hockey Ireland Board) – BP</p> <p>MS conflict regards staff salary proposal noted.</p>
President's Report	<p>GW had provided a written note of his key engagement's tenure to date.</p> <p>MMcC advised that she had undertaken her first official engagement as Vice-President, attending the Indoor event in Antrim. She noted thanks to Jonathan McMeekin (Workforce Development Officer) for guiding her on the day.</p>
Minutes of last Board meeting	Proposed SL Seconded AM
Matters arising	<p>None</p> <p>It was agreed that the AGM be scheduled for 23-25 May</p>
Standing Committee Reports	<p><u>Chief Executive's Report</u></p> <p>MS provided a report and highlighted the following areas.</p> <ul style="list-style-type: none"> - Overview of proposed Sport NI funding position was advised, where a baseline figure of £450,000 had been provided to the sport of hockey with a request that the hockey funding is all directed through one organisation.

	<ul style="list-style-type: none"> - MS & BP had initial discussions with the HI CEO (telephone) in this regard and outlined concerns regards the timescale for reaching agreement. - MS to lead the process of engagement with HI with support of BP, AM & PK. - MS & NL attended a Sport NI event regards the new Code of Good Governance. MS to complete CoGG and present to the Board (March) - Overview of proposed changes in the safeguarding function for Ulster Hockey, to include a wider panel of safeguarding officers. This is to mitigate against the risk of over-reliance on one volunteer. - Report back on the Lilleshall review and all recommendations and actions were agreed. - An update was provided on the status of the Review of Competitive Hockey. <p><u>Operational Risks</u></p> <ul style="list-style-type: none"> - Sport NI funding remains a risk. - Over-reliance on one individual for safeguarding function. - Issue around the Coach Complaint is still un-resolved and appeal has been made by the coach. <p><u>Finance & Governance</u></p> <p>An overview of the current position against the budget was presented. The financial position is currently healthy.</p> <p>A proposal was made to uplift the staff salaries by 5% from 1st April 2023. Proposed AM, Seconded SL and agreed by all. BP & MS to advise staff formally.</p> <p>A proposal was made regards affiliation fees for 2023/24 onwards which will be presented to the membership at the AGM in May.:</p> <p>Proposed AM, Seconded TC agreed by all</p> <p>Fees structure to be presented at AGM – MS/BP.</p> <p><u>Coaching & Pathways</u></p> <p>No report</p> <p><u>Participation & Development</u></p> <p>No report – update on Review of Competitive Hockey provided</p> <p><u>Communications & Marketing</u></p>
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	Noted that Stuart McCrum had commenced in the role of Communications Manager
Ulster Hockey Events	No report.
Hockey Ireland	MS to invite new Hockey Ireland CEO, Ronan Murphy, to attend the planning session on 23 rd February.
Correspondence	None
AOB	MS & BP to attend the next NI Human Rights Commission meeting MS & BP to attend the Summit Conference Congratulations noted to Dr Stephen Martin on his appointment to the position of Chair with NI Commonwealth Games Council
Summary of Actions	Sport NI funding - MS to lead the process of engagement with HI with support of BP, AM & PK. MS to complete Code of Good Governance and present to the Board (March) BP & MS to advise staff formally of agreed salary increase. Fees structure to be presented at AGM – MS/BP/AM.
Date of next meeting	Tuesday 23 rd February – Strategy Review Tuesday 21 st March – Board Meeting Meeting ended 21.15